



Meeting Minutes

Parking Advisory Committee
Room 200, 1100 Kinnear Road
October 23, 2018, 3:30 p.m. – 5 p.m.

Attendees:

Nicole Holman, Andrew Jordan, Kevin Petrilla, Katie Laux, Bill Mifsud, Chris Kovitya, Kristyn Gumper, Lauren Kulik, Dan Hedman, Beth Snoke, Kimberly Spears-McNatt, Susan Boiarski-Markle, Bill Phillips, Richelle Simonson, Bob Murray, Alex Antonetz, Marianela Feliu, Glenn Yoder, Mark Conselyea, Lynn Readey, Xen Riggs

Welcome (*Beth Snoke*)

Introductions, Concession Management Updates

Ms. Snoke performed introductions and welcomed new members. Ms. Snoke announced that she will now serve as administrator for the Concession Agreement with assistance from Ms. Boiarski-Markle, who is now the day-to-day concession contact. Mr. Mifsud will focus on supporting the Medical Center with its ongoing planning efforts.

CampusParc Updates (*Richelle Simonson, Chris Kovitya*)

E-citation Program Overview

CampusParc shared a presentation (attached) about the new electronic citation (or e-citation program) program.

A summary of the e-citation presentation includes:

- The program replaces traditional paper citations, but enforcement will remain largely the same as it is today.
- Benefits include increased officer and pedestrian safety, an enhanced citation review process, increased enforcement efficiency and a better visitor experience.
- Below is an overview of what happens when a customer receives a citation:
 - Upon the 1st violation, customers will receive a green notification on their vehicle to remind them that paid parking is required 24/7.
 - If the vehicle is registered within a designated time period, the first citation will be waived and the second citation will be reduced to the daily rate.
 - Upon the 2nd violation, customers will receive a blue notification on their vehicle to remind them that a citation was e-mailed to their account on file.
 - Upon the 3rd violation, customers will receive a red notification on their vehicle to notify them that their vehicle is eligible or approaching eligibility for immobilization or tow and will serve as final reminder for an outstanding citation balance.
- E-citation implementation will occur during winter break 2018.
 - UPDATE: E-citation program implementation is currently on-hold and will not occur during winter break.



E-citation Program Group Discussion

- How many citations lead to immobilization, on average?
- What is the timing between when a red notification is issued and vehicle immobilization?
- Mr. Conselyea asked about thresholds for immobilization. Mr. Kovitya shared that the thresholds include:
 - Two citations not on appeal
 - \$69 or more in citations
 - Unpaid citations not on appeal 45 days out from last notification / warning
- Mr. Hedman asked what material will be used for the printed notifications. Mr. Kovitya replied that the notifications would not likely be a sticker, but that CampusParc is reviewing what other institutions are using to implement their e-citation program.
- Mr. Jordan asked how long the customer has to respond once an e-citation has been issued. Mr. Kovitya answered that after 15 days, student accounts are placed on hold, but customers have 45 days until they are required to act or pay the citation.
- Ms. Gummer asked if there is a way to allow customers to make payments automatically after receiving a citation. CampusParc is looking into this option.
- Mr. Phillips asked where vehicles are towed after being impounded. CampusParc replied that Shamrock tows the vehicle to their appropriate location.
- Mr. Mifsud asked if there was a resolution to sunlight issues impacting the functionality of the QR codes on the permit readers. Ms. Simonson shared that CampusParc is reviewing existing cameras and the angles of the cameras. In addition, where there have been problems, CampusParc has added ambassadors to help.
- Ms. Spears-McNatt asked how much customers have to pay to remove their vehicles from the Shamrock impound lot and how they are informed of those charges. CampusParc responded that Shamrock would be responsible for sharing information on tow fees and potentially storage fees, where applicable.

Topics of Interest *(Beth Snoke, Bill Mifsud)*

An overview of garage rooftop closures, winter weather planning and Cannon Drive construction updates was provided to the group.

A summary of key points is listed below.

Garage Rooftop Closures *(Beth Snoke)*

- Ms. Snoke shared that the university and CampusParc continue to review additional options, including garage fencing. Additional garages may be considered.
- Ms. Simonson shared that the Ohio Union South and Lane Avenue Garage rooftops are closed completely.
- Mr. Hedman mentioned that security is doing additional patrols and that signs have been installed inside the garages with call numbers for assistance.

Winter Contingency Planning *(Beth Snoke)*

- Ms. Snoke highlighted that the same winter contingency plan that was used last year will be used again this year, with minor tweaks based on feedback.



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- Mr. Conselyea thanked CampusParc for their efforts in partnering with the university during last year's snow removal efforts and emphasized the importance of providing the same level of responsiveness that was provided last year.

Cannon Drive / WMC Updates (Bill Mifsud)

- Late November:
 - Cannon Drive will open to 12th Avenue.
 - As roadway access changes, additional vehicular traffic will occur on 12th Avenue,
 - The left hand turn from westbound Medical Center Drive to Cannon Drive will not be permitted. This was done to prevent traffic back-ups on the SR-315 off ramp at Medical Center Drive.
 - UPDATE: The aforementioned roadway updates have been implemented since the last PAC meeting.
 - North Cannon and South Cannon garages show as one garage on the Ohio State app. Mr. Phillips will follow up with the app team to address.
 - UPDATE: This issue has been resolved on the Ohio State app.
 - There is no eastbound / westbound pedestrian crossing at Med Center Drive.
 - Plans are in the works to build a parking garage for the new hospital tower.
- Group Discussion:
 - Ms. Gumper asked if anything was being done to keep cars from entering the transit hub loop. A sign is on-site to remind motorists that the hub is for buses only.
 - Ms. Feliu asked if the continued construction along Cannon Drive would impact bicycle routes. Impacts are possible and would be communicated in advance.
 - Ms. Laux shared that hourly parking increases are having a negative impact on event attendance numbers. Ms. Simonson mentioned that she would be happy to work with Ms. Laux on alternate options for their customers.
 - Mr. Petrilla inquired about event signs in the Fawcett Center parking lot that state that hangtags are required for event parking. Since annual permit holders do not have hangtags, CampusParc explained this signage was intended for visitors who may have an event specific placard.